

**JOHANNESBURG-LEWISTON AREA SCHOOLS
REGULAR MEETING - BOARD OF EDUCATION
March 13, 2017**

CALL TO ORDER

The regular meeting of the Johannesburg-Lewiston Board of Education was called to order by President Michael Vogt at 6:02 p.m. in the Johannesburg Media Center.

ROLL CALL

Present Wendy Huston, Nancy Kussrow, Frank Claeys, Scott Mathewson, Mike Vogt, Ursula Owens, Linc Campbell

Absent: None

Administration: Superintendent Katy Xenakis-Makowski, High School Principal Curt Chrencik, Johannesburg Principal Nancy Odren

PLEDGE OF ALLEGIANCE

The pledge of allegiance was recited.

APPROVAL OF MINUTES

Hearing no objections or corrections, President Vogt approved the minutes of the regular meeting of February 13, 2017 as written.

Ayes: All Motion carried

MANIFEST OF BILLS- GENERAL FUND/ATHLETICS

Motion was made by Campbell and supported by Huston to approve the Manifest of Bills – All Funds in the amount of \$376,788.87

Ayes: All Motion carried

CORRESPONDENCE

None

BOARD INFORMATION REPORT

None

BUDGET UPDATE

Year to date revenue and expenses for general fund and sinking fund were presented. Mrs. Makowski will review the budget amendment as part of the Finance committee report.

COMMITTEE REPORTS

Facilities: Tony Esson, Architect provided an update on the status of Sinking Fund Project SF 1.2. The dates of the project are later than originally discussed however, the process will still be completed for bid approval to take place at the regular Board of Education meeting in April.

Finance: The 2016-2017 budget amendment was reviewed with Bill Melching, Finance Director. The amendment includes increased revenues of \$86,699 and increased expenses of \$61,597. The projected expenditures are in excess of revenues in the amount of (\$30,183). Preliminary discussions regarding the 2017-2018 budget forecast are beginning to take place as well.

District School Improvement Committee: Additional members have been added to DSIC to form the district Sex Ed Curriculum committee. After several meetings and a public hearing the committee will be bringing a recommendation to the board for additions to the current curriculum. The committee is also recommending changing from an abstinence only curriculum to an abstinence based curriculum.

Principals

Mrs. Odren reported that the Johannesburg K-8 is working on Project Unify with plans to include the High School moving forward. March is Reading month activities included a reading from a local author. A Special Education Aide to the K-8 in order to increase services for all students with an IEP. Grandparents' day was successful with over 90 grandparents attending.

Mr. Chrencik reported that the Annual Education Report (AER) has been completed for each building and the district. Mrs. Nowak and Mr. Chrencik are working to complete the 2017-2018 master schedule and student schedules. Mrs. Makowski presented at staff professional development. All JL staff continue to work on differentiated instruction and curriculum maps. The high school hosted 8th grade transition night with all but 8 families represented. The archery team qualified for Nationals and is currently working toward sponsorships and fundraising ideas for those interested in attending. A decision will be made immediately following Spring Break if a team of twelve will be attending. The estimated cost of the trip is \$5400.

Mrs. Kievit was unable to attend. Her report is included in the packet.

Superintendent

Mrs. Makowski reported that additional days need to be added to the calendar. A preliminary calculation shows adding Wednesday, Thursday, and Friday with the last scheduled day being June 16, 2017. Forgiveness from the MDE can only be requested if the district can show that days and/or hours were added to the calendar. Mrs. Makowski is working with Sugar Construction and SET SEG regarding coverage of the damages due to the roof leak. Mrs. Nieman's band office was significantly damaged. Additional leaks in both buildings have been repaired. A downed powerline across football field required an early dismissal of students to allow for the repair. The E-rate window will be closing which will allow us to move forward with internet upgrades in Lewiston.

PUBLIC COMMENTS

None

ACTION ITEMS

Finance Assistant Recommendation: Campbell

Motion was made by Huston and supported by Kussrow to accept the recommendation of Superintendent Makowski to hire Merisa Campbell as the Finance Assistant.

Ayes: Huston, Kussrow, Vogt, Owens, Mathewson, Claeys

Nays: None

Abstain: Campbell (reported a conflict of interest)

Motion carried

Staff Retirements: Agren

Motion was made by Campbell and supported by Claeys to accept, with regrets the retirement resignation of Sharon Agren, Lewiston Secretary. Mrs. Agren will retire June 30, 2017 with her last day of work on June 22, 2017.

Ayes: All Motion carried

Staff Retirements: B. Kennedy

Motion was made by Campbell and supported by Claeys to accept, with regrets the retirement resignation of Barb Kennedy, Johannesburg Title I Teacher. Mrs. Kennedy is retiring effective June 30, 2017.

Ayes: All Motion carried

Staff Retirements: K. Kennedy

Motion was made by Campbell and supported by Claeys to accept, with regrets the retirement resignation of Kevin Kennedy, High School and Middle School Teacher. Mr. Kennedy is retiring effective June 30, 2017.

Ayes: All Motion carried

Varsity Softball Coach: Marlatt

Motion was made by Campbell and supported by Claeys to accept the recommendation of Joe Smokevitch, Athletic Director to hire Kim Marlatt as the Varsity Softball Coach.

Ayes: All Motion carried

2016-2017 General Fund Budget Amendment

	Approved Budget 6.29.2016	Proposed Budget 3.13.2017
Revenues		
Local	\$5,043,509	\$4,848,714
State	\$1,574,844	\$1,636,189
Federal	\$258,555	\$260,288
Other	\$0	\$218,416
TOTAL REVENUE	\$6,876,908	\$6,963,607

Expenditures

Instruction

Basic Programs	\$3,482,170	\$3,466,730
Added Needs	\$750,765	\$700,484

Support Services

Student Services	\$142,073	\$234,905
General Administration	\$301,275	\$289,260
School Administration	\$675,190	\$702,428
Business Services	\$120,425	\$137,873

Building & Grounds	\$646,250	\$642,272
Technology & Other	\$90,610	\$94,518
Transportation	\$538,000	\$544,382
Athletics	\$162,735	\$163,437
Community Services	\$22,700	\$17,500
TOTAL EXPENDITURES	\$6,932,193	\$6,993,790
Budgeted Surplus (deficit)	(\$55,285)	(\$30,183)
Beginning Fund Balance	\$769,848	\$769,848
Projected Ending Fund Balance	\$714,563	\$739,665
Ending Fund Balance as % of Expenditures	10.31%	10.58%

Motion was made by Huston and supported by Campbell to approve the 2016-2017 General Fund budget amendment as presented.

Ayes: All Motion carried

DISCUSSION ITEMS

Procedure for Approval of Bills

The Business Office would like the board to consider changing the current practice of holding checks until the following month for approval at the regular board meeting. Checks would be approved by Superintendent Makowski and Finance Director Melching. The manifest of bills would continue to be approved by the Board. This will allow for timely payment of bills and assist with the transition to purchasing cards.

Curriculum Changes

The Sex Education committee is recommending a change from abstinence only to abstinence based curriculum for sex education.

RECESS

The Board took a recess at 6:32 p.m.

EXECUTIVE SESSION: NEGOTIATIONS

Motion was made by Owens and supported by Claeys to go into closed executive session for the purpose of negotiations.

Ayes: Owens, Claeys, Campbell, Mathewson, Owens, Vogt, Huston, Kussrow

Nays: None

Motion carried

The Board went into closed session at 6:34 p.m.

The Board reconvened into an open session at 7:54 p.m.

ADJOURNMENT

Motion was made by Claeys and supported by Kussrow to adjourn the regular meeting at 7:56 p.m.

Ayes: All Motion carried

Michael Vogt, President

Wendy Huston, Secretary

Submitted by Merisa Campbell for Wendy Huston, Board Secretary